

Volunteer Role:

Non-Executive Director, Three Rings CIC

Three Rings CIC is a not-for-profit organisation which makes volunteer management software, supporting more than 30,000 volunteers, at over 300 different organisations in the UK and wider world.

Since 2002, we've worked to make it easier for people to volunteer: organisations relying on *Three Rings* include Samaritans, Childline, volunteer-run libraries, community theatres, and world-leading museums.

We're a web-based organisation, and all our volunteers work flexibly and remotely from around the UK (although we do like to meet up to socialise and talk shop at least a few times a year!)

We're looking for Non-Executive Directors to sit on our Board and bring their experience and perspective to our strategic objectives.

By helping to shape how Three Rings CIC grows, you can help thousands of volunteers, and the causes they believe in.

In particular, we've identified some key skillsets which would particularly increase the capabilities of our Board: we would particularly welcome applicants with experience in any of the following areas:

Finance / Accountancy -

To support the Board and take the lead in Governance issues.

Charity engagement -

To keep Three Rings CIC abreast of the latest developments and priorities in the third sector, and act as an ambassador for our organisation.

Marketing / Communications -

To develop our external and internal communications, and grow the brand of Three Rings.

Event management -

To help organise and deliver our presence at key conferences and events in order to support our users, potential clients, and the wider sector.

If you're interested, or want more details about who we are, and how you can help, email volunteer@threerings.org.uk - we're looking forward to hearing from you!

Key Skills and Benefits:

Location:	Flexible - <i>Three Rings</i> volunteers work from home, and can log in to our systems remotely.
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	<p>Board meetings and team events may require travel, for which expenses will be paid.</p>
<p>Time Required:</p>	<p>Flexible - The Board meets once per quarter, with meetings typically lasting between three and four hours.</p> <p>An additional event, our annual ‘Board Camp’, is a combined weekend training workshop and strategy discussion incorporating an overnight stay in a hotel or similar venue.</p> <p>Occasionally, urgent decisions may need to be taken electronically: successful applicants will be provided with a Three Rings email address for this purpose, and will be expected to check it periodically.</p> <p>You will be expected to prepare for Meetings by reading any relevant papers or proposals in advance, and may also be invited to support Three Rings at national or regional events and conferences.</p>
<p>Key Tasks:</p>	<p>Discharging legal duties of Directors - working to ensure that Three Rings CIC is run efficiently, with all due reference to legal requirements and the long-term strategy set by the Board.</p> <p>Directing Strategic Objectives - Three Rings CIC is an established and well-loved provider of volunteer management software within existing markets, but aims to grow within the third sector. The Board helps review and set strategic goals, helping the company to grow and support more organisations.</p> <p>Offering expertise - Successful applicants will be expected and encouraged to challenge thinking, and offer alternative perspectives and opportunities in meetings, ensuring all our volunteers receive the best advice and guidance from the Board.</p>
<p>Experience/Skills</p>	<p>Full training will be given - but an understanding of, or experience in, governance is desirable.</p> <p>The ability to digest, understand, and explain concepts is highly desirable</p> <p>The ability to offer constructive challenge and criticism and to work towards a common goal is essential</p> <p>An understanding of the third sector, and a commitment to supporting Three Rings CIC in our goal of supporting and enabling volunteering is essential</p>

<p>What You Can Expect from Us:</p>	<p>Commitment to your induction - new members of the <i>Three Rings</i> team are assigned a mentor to act as a key contact, and will be given opportunities to meet other members of the wider team to ensure they understand the nature of our work</p> <p>Commitment to personal development - Three Rings CIC has a volunteer development budget which can help pay for conferences and training relevant to your role with the company</p> <p>Skills and experience to boost your career - The kind of direct customer support and representation skills you build on the Support Team are vital in any number of professional roles: as a volunteer, you'll not only be able to boost your CV, but you'll also be entitled to use Three Rings CIC for references when you need them.</p> <p>A new family of volunteers - At Three Rings, we're united by the cause we care about, but we also believe that volunteering is as much about making new friends as it is about helping others.</p> <p>We hold in-person meetups two or three times a year, and run weekly 'virtual socials' on our Slack channel so all our volunteers can get to know each other better.</p>
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